



Child Safety Reporting Procedure

bodyconfidentcollective.org
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Body Confident Collective

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Who can Report?

Anyone involved with Body Confident Collective (BCC) in capacities including volunteers, Youth advisory council participants, staff, contractors, interns, or management including the board of directors.

What to Report

Any child safe concerns, including:

- Disclosure of abuse or harm
- Allegation, suspicion, or observation
- Breach of BCC Child Safe Code of Conduct
- Environmental or cultural safety issues

In any doubt, call 000 in case of emergency.

Please note: in many states and territories it is an offence for an adult to not disclose child sexual abuse to police. For specific state and territory reporting requirements please see here: www.aifs.gov.au/resources/resource-sheets/mandatory-reporting-child-abuse-and-neglect

How to Report

Face to face verbal report, letter, email, telephone call, meeting. This should be reported to the BCC Child Safety Officer, or alternatively to a BCC Director. The report should be stored according to the BCC Privacy Policy and kept for a minimum of 7 years.

What Happens Next

The Child Safety Officer or BCC Director who has received the report will:

- Offer support to the child or adult who reports and the accused person(s)
- Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary processes (if required).

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- Decide in accordance with legal obligations whether the matter needs to be reported to the Police and/or Child Protection and make report as soon as possible if required.

Outcome

Investigation: outcome decided, relevant staff, volunteers, adults, and child notified of outcome of investigation; policies, procedures updated where necessary. BCC staff and management debrief with 14 days to ensure that processes and policies have been updated and amended to strengthen the protection of children going forward.